Distribution: Supervisor/Department Head
Employee and Labor Relations

Safety Survey

Grossmont-Cuyamaca Community College District

Grossmont ☐ Cuyamaca ☐

Campus Location:

Date:

Surveyor:

Contact Person:

Ceramics, Drawing and Painting/Sculpture Arts and Jewelry Workshop

		Acceptable				If "No," Abatement		
		Yes	No	N/A	Details/Comments	Who	When	Completed
	Housekeeping							
a.	Are tools and equipment properly stored?							
b.	Are floors clear and free of trip/slip hazards, is obsolete material regularly removed to prevent excess accumulation, and is workshop housekeeping adequate?							
c.	Are sawdust collection systems effective and regularly maintained, and are workshop areas and overhead structures free of hazardous sawdust accumulation?							
	Tools and Equipment							
d.	Are tools and equipment in good condition, do they receive regularly documented inspections and are they inspected each day before use?							
e.	Is the spray booth inspected, cleaned and maintained on a regular basis?							
f.	Is the kiln inspected and serviced on a regular basis?							
g.	Is the maximum rated load of the crane marked on each side? Is the maximum rated capacity of the hoist marked and legible from the ground?							
h.	Is a safety latch installed on the hoist hook?							

		Acceptable				If "No," Abatement		
		Yes	No	N/A	Details/Comments	Who	When	Completed
	Hazardous Materials and Waste							
i.	Are flammable and combustible liquids properly stored in appropriate containers, cabinets, and/or rooms; are containers properly labeled; and is bonding/grounding to prevent static buildup performed when required?							
j.	Are compressed gas cylinders properly stored, segregated, labeled, and secured?							
k.	Is combustible waste, such as wood scraps and oily rags, properly stored and removed at sufficiently frequent intervals to prevent excessive accumulation?							
l.	Is hazardous waste properly labeled, stored, and disposed of; are storage areas protected from weather contamination and equipped with secondary containment features, such as a							
	Personal Protective Equipment; Emergency Response and Preparedness							
m.	Is appropriate personal protective equipment (PPE), such as safety glasses, gloves, and aprons, provided and required in workshops;							
n.	Are emergency eyewash stations maintained in good condition,							
o.	Are first aid kits provided and readily accessible in the workshops, and are employees trained in first aid response?							
	Ceramics, Drawing, Painting, Sculpture, Jewelry-Other							
p.	Are other workshop conditions free of apparent hazards or concerns?							
	Comments							